

How To Use Team Unify

To sign swimmer up for a meet:

1. Log into your personal Team Unify account.
2. Select "Events and Competition" from left hand side of screen.
3. Select "Team Events."
4. Search for the event desired.
5. Select the "Edit Commitment" button.
6. Click on member name and sign up for event. Leave note if required.
7. Check back to see which races are to be swum.

Sign up for a team support shift:

1. Log into your personal Team Unify account.
2. Select "Events and Competition" from left hand side of screen.
3. Select "Team Events."
4. Search for the event desired.
5. Select "Job Sign Up" button.
6. Follow directions on screen.
7. When entering your name, **be sure to add your cell phone number!**

Check your team support hours:

1. Log into your personal Team Unify account.
2. Select "My Account" from left hand side of screen.
3. Select "Account Info."
4. Click on the "Service Hours" tab (will need to scroll to the right if you are on a mobile device).

Update your swimmer's shirt size:

1. Log into your personal Team Unify account.
2. Select "My Account" on left hand side of screen.
3. Select "Account Info."
4. Click on the "Members" tab on the top of the screen.
5. Click on a member.
6. Scroll down to "apparel sizing."
7. Update the shirt size (YS, YM, YL, YXL, XS, S, M, L, XL).
8. Click the green "Save" button at the bottom of the screen to ensure the size gets updated.